

Kentucky Health Information Exchange (KHIE)

Image Exchange in the ePartnerViewer

User Guide

April 2021





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1 Introduction

Overview

This training manual will cover KHIE's Image Exchange functionality in the ePartnerViewer. Users with *Clinical Roles* will have the ability to view images and authorized *Clinical Users* with the *PACS Administrator* role will be able to export the images to a destination Picture Archiving and Communication System (PACS) of their choosing. The *PACS Administrator* role will be discussed in Section 5 of this guide.

All examples and screenshots used in this guide are simulated with mock data; no Protected Health Information (PHI) is present.

Please Note: All screenshots shown throughout this document reflect how Users would interact
with the ePartnerViewer while using a desktop or tablet device. While core functionality remains
the same across multiple devices, interface components may vary in presentation.

Supported Web Browsers

Users must access the ePartnerViewer with a supported web browser. The ePartnerViewer is configured to support the following modern browsers on desktop, tablet, and mobile devices:

Desktop Browser Version	Mobile Browser Version
Microsoft Internet Explorer	
Not supported	Not supported
Microsoft Edge	
Version 44+	Version 40+
Google Chrome	
Version 70+	Version 70+
Mozilla Firefox	
Version 48+	Version 48+
Apple Safari	
Version 9+	iOS 11+

Please Note: The ePartnerViewer does **not** support Microsoft Internet Explorer. To access the ePartnerViewer, Users must use a modern browser such as Google Chrome, Microsoft Edge, Apple Safari, or Mozilla Firefox.





Mobile Device Considerations

The ePartnerViewer is based on responsive design. This means it renders in the best format based on the user's device size. Responsive design applies to mobile, tablet, and desktop devices. Tablet devices in landscape display mode are considered desktop.

Accessing the ePartnerViewer

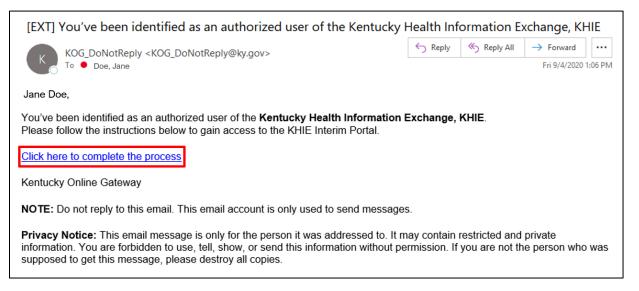
To access the ePartnerViewer, users must meet the following specifications:

- 1. Users must be part of an organization with a signed Participation Agreement with KHIE.
- 2. Users must be provisioned with a *Clinical Role* in the ePartnerViewer.
- 3. Users are required to have a Kentucky Online Gateway (KOG) account.
 - Details on creating a KOG account are in *Section 2 KOG Registration and Login* of this guide.
- 4. Users are required to complete Multi-Factor Authentication (MFA).
 - Details on MFA are included in the *Multi-Factor Authentication (MFA)* subsection in *Section 2 KOG Registration and Login* of this guide.

2 KOG Registration and Login

Create a KOG Account

- 1. When provisioned with the PACS Administrator Role in the ePartnerViewer, Users will receive an invitation email to register for the Kentucky Online Gateway (KOG).
- 2. Users must click the hyperlink named *Click here to Complete the Process* that's located in the Invitation email.







Please Note: This link is active for seven days. The registration link is only valid for a one-time use. If Users click the link and do not complete the registration process, a new link must be sent. If the link expires, the KHIE Org Admin must send another invitation to create a Kentucky Online Gateway (KOG) account.





3. The **KOG Landing Page** displays. If Users do not have an existing KOG account, Users should click **Create Account**.

	MyKantucky gov	FAQ Help 🛛 English 🗸
	Description • expression or writh the Commonwealth of Kentucky • expression or writh the Commonwealth of Kentucky • expression or existent applying for or receiving benefits • expression or existent applying for or receiving benefits • expression or existent applying for or receiving benefits • expression or existent applying for or receiving benefits • expression or existent applying for or receiving benefits • expression or existent applying for or receiving benefits • expression or existent applying for or receiving benefits • expression or existent expression or existent extended to the commonwealth • Example • Ex	State Employee Cateway Login Login to your State Employee account using either your: EMAIL ADDRESS -OR: KHRIS ID
V	which they received the invitation to enroll, the hould log into KOG using their existing creden	KOG account <u>with the same email address from</u> ey should not create a new account. These Users tials. n Information. Mandatory fields are marked with
5.	Enter First Name .	
6.	Enter Last Name .	
7.	Enter Email Address .	
	Please Note: Users MUST register using the san or the san of the	ame email address from which they received the
8.	Confirm Email Address .	
9.	Enter Password .	
10.	Confirm Password .	
11.	Enter Street Address, City, State, and Zip Co	de.
12.	Enter Answer to Security <i>Question</i> 1.	





13. Enter **Answer** to Security *Question* 2.

If you already have an existing your account.	g Kentucky Online Gateway (KOG) Account	, please click <u>here</u> to reset you	r password OR click on the CANCE	L button below to log
Please fill out the form below and cli	ick Sign Up when finished.			
All fields with * are required.				
* First Name	Middle Name		* Last Name	
* E-Mail Address		• Verify E-Mail Addre	ess	
* Password		* Verify Password		
Mobile Phone		Language Preference	e	
		English		
Street Address 1		Street Address 2		
City		State	~	Zip Code
Question		* Answer	·	
In what city were you born? (Enter ful	ll name of city only)	~		
Question		* Answer		
What was the name of your first pet?		~		





14. After completing the mandatory fields, click **Sign Up**.

If you already have an existing a your account.	Kentucky Online Gateway (KOG)	Account, please	click <u>here</u> to reset your pass	word OR click on the CANCEL	button below to log in
Please fill out the form below and click All fields with * are required.	sign Up when finished.				
* First Name	Middle Na	me		• Last Name	
Jane	L			Doe	
• E-Mail Address			• Verify E-Mail Address		
jane.doe@gmail.com			jane.doe@gmail.com		
* Password			* Verify Password		
Mobile Phone			Language Preference		
(999) 999-9999			English		
Street Address 1			Street Address 2		
11 Mill Creek Park					
City			State		Zip Code
Frankfort			Kentucky	~	40601
Question			* Answer		
In what city were you born? (Enter full r	ame of city only)	~	Frankfort		
Question			* Answer		
What was the name of your first pet?		~	Fido		

- 15. After clicking **Sign Up**, users are directed to a validation screen displaying the following message: Your account has been requested and is pending email verification. Please check your email and click on the link provided to verify your account.
- 16. Users must check their email to complete the KOG Account Validation process.

ucky.gov	FAQ Help 🔮 English
	Please complete your Kentucky Online Gateway Profile
	YOU HAVE 4 HOURS TO COMPLETE THE PROCESS Your account has been requested and is pending email verification. Please check your email and click on the link provided to verify your account. If you do not see the verification email in your inbox, please check your spam or junk folder. If no email was received click here.
	If you have already verified your account by clicking the link provided in the email, please click on SIGN IN button to continue.
	Note: If the verification email is not in the inbox, Users should check the <i>Junk</i> and <i>Spc</i>





KOG Account Validation

- 17. Users will receive an email at the email address they provided when creating the account. This email is titled *Account Verification* from <u>KOG_DoNotReply@ky.gov</u>.
- 18. Click the **link** in the email to proceed.

From: KOG_DoNotReply < <u>KOG_DoNotReply@ky.gov</u> >
Date: September 4, 2020 at 1:31:47 PM EDT
To: jane.doe@gmail.com
Subject: Account Verification
Reply-To: < <u>KOG_DoNotReply@ky.gov</u> >
Jane Doe (<u>jane.doe@gmail.com</u>)
This email is to help you complete the last step of account set-up.
Your Org User account username is: jane.doe@gmail.com
Click on the below link now, to activate your account.
https://kog.chfs.ky.gov/public/fwlink/?linkid=7cf0b4e1-9d40-420e-be22-c54118a26aba
If you need any assistance further, please contact the Kentucky Online Gateway HelpDesk.
Kentucky Online Gateway
Kentucky Online Gateway HelpDesk
NOTE: Do not reply to this email. This email account is only used to send messages.
Hore, bo not reply to this email. This email account is only used to send messages.
Privacy Notice: This email message is only for the person it was addressed to. It may contain restricted and private information. You are
forbidden to use, tell, show, or send this information without permission. If you are not the person who was supposed to get this message,

19. Clicking the **link** navigates you to the **KOG Login Page**.

Citizen (or) Business	Partner Sign In	WARNING This website is the property of the Commonwealth of
Sign in with your Kentucky Online G	ateway Account.	Kentucky. This is to notify you that you are only authorized to use this site, or any information accessed through this site, for its intended purpose. Unauthorized access or disclosure of
Email Address		personal and confidential information may be punishable by fines under state and federal law. Unauthorized access to this
Enter Email Address		website or access in excess of your authorization may also be criminally punishable. The Commonwealth of Kentucky follows
Password	Forgot/Reset Password?	applicable federal and state guidelines to protect the information from misuse or unauthorized access.
Enter Password		
	SIGN IN	Don't already have a Kentucky Online Gateway Citizen Account?
Resend Account Verification Emai		Create An Account
		Click here to select user accou

please destroy all copies.



KHIE Image Exchange User Guide



20. On the KOG Login Page, Users must enter their Email Address.
Please Note: Users must enter the email address provided when creating their KOG account.
21. Users must then enter their Password.
Please Note: A User's password is the password provided when creating their KOG account.

22. Users must click **Sign In**.

у _{рог}	FAQ Help 🍳 English 🛩
Citizen (or) Business Partner Sign In	WARNING This website is the property of the Commonwealth of Kentucky. This is to notify you that you are only authorized to use this site, or any information accessed through this site, for its intended purpose. Unauthorized access or disclosure of personal and confidential information may be punishable by
Email Address jane.doe@gmail.com Password Forgot/Reset Password?	fines under state and federal law. Unauthorized access to this website or access in excess of your authorization may also be criminally punishable. The Commonwealth of Kentucky follows applicable federal and state guidelines to protect the information from misuse or unauthorized access.
SIGN IN Resend Account Verification Email	Don't already have a Kentucky Online Gateway Citizen Account?
	Click here to select user account t





- 23. After logging in, users have the option to register as an organ donor.
 - To register as an organ donor, Users should click **Yes**, **Register Now**.
 - When Users do not want to register as an organ donor, they should click **Remind me later** to proceed.

reated the below form for K			
	entuckians to join the Kentucky Organ	ntucky, the Kentucky Online Gateway has Donor Registry. If you'd like to join the KYDR, e, and click the "Register" button. For more ps://donatel.ifeky.org/why-donate/.	
* First Name Middle Name	Jane		
* Last Name			
Register as a Kentucky Org			×
Yes, Regis	ster Now Ren	mind me later	
formation entered herein is ocument of gift as outlined efore death, is considered la	egal authorization for donation and doe		

Multi-Factor Authentication

After logging in, Users are asked to complete Multi-Factor Authentication or MFA. Users have the option to receive an MFA passcode by Email or Text.

MFA by Email Verification

1. To receive the MFA passcode by email, select the **MFA by Email Verification** button and click **Send Passcode**.





Multi-Factor Authentication		
MFA by Email Verification		
MFA by Phone Verification Click here to register your Mobile number Send Passcode		

2. Users must open an email titled *Passcode for MFA* from <u>KOG DoNotReply@ky.gov.</u> Users must open this email in a separate tab.

From:	KOG DoNotReply			
To:	(jane.doe@gmail.com)			
Subject: Date:	[EXT] Passcode for MFA			
Date:	Tuesday, September 8, 2020 9:34:04 PM			
Jane Doe,				
The applic	ation you are trying to access requires Multi-Factor Authentication.			
	e the following verification code within the next 5 minutes to complete the ess: <mark>97526380</mark>			
lf you nee HelpDesk.	d any assistance further, please contact the Kentucky Online Gateway			
	Online Gateway <u>Online Gateway HelpDesk</u>			
NOTE: Do not reply to this email. This email account is only used to send messages.				
may conta send this i	otice: This email message is only for the person it was addressed to. It in restricted and private information. You are forbidden to use, tell, show, or nformation without permission. If you are not the person who was supposed message, please destroy all copies.			

3. Users must enter the **8-digit code** that is in the body of the email into the *Enter Passcode* field on the **Multi-Factor Authentication** screen.





Kentucky Online Gateway	vallo My Account Sign Out	Help English 🗸
Multi-Factor Authentication		
A one-time passcode has been sent to the email address associated with this account. Please enter the below.	passcode in the box	
E-Mail Address jane.doe@gmail.com Resend Passcode?		
Enter Passcode 97526380 Authenticate		
Didn't get your passcode? Sometimes it can take up to 5 minutes. If it's been longer than that, press "Resend	passcode" button above.	

4. Users must click **Authenticate** to proceed.

Kentucky Online Gateway			Welcome Mitch Cavallo	My Account Sign (Dut Help	English ¥
Multi-Facto	or Authentication					
A one-time par below.	sscode has been sent to the ema	il address associated with this ac	count. Please enter the pass	code in the box		
E-Mail Address	jane.doe@gmail.com	send Passcode?				
Enter Passcode	97526380 Au	thenticate				
Didn't get your passo	ode? Sometimes it can take up to	95 minutes. If it's been longer th	an that, press "Resend passo	ode" button abo	ve.	





MFA by Phone Verification

- 1. To receive the MFA passcode by text, click the **MFA by Phone Verification** button.
- 2. Users who have not registered their phone number should select **Click here to register your Mobile number**.

Kentuck	ί γ νaγ	Welcome Jane Doe	My Account Sign Out	t Help <mark>English \</mark>	~
	Multi-Factor Authentication				
	MFA by Email Verification MFA by Phone Verification Click here to register your Mobile number				
	Send Passcode				

3. The **Register Your Mobile Number** screen displays for Users who have not registered their phone number. Users must enter their **mobile phone number** and click **Send Passcode**.

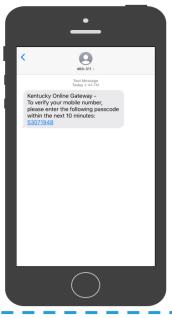
Kentu Online Gat	cky ^{teway}	Welcome Jane Doe	My Account	Sign Out	Help	English	>
	Multi-Factor Authentication						
	Register Your Mobile Number						
	Enter Mobile Phone (999) 999-9999 ex: Send Passcode (555) 555-5555						
	 Disclaimer : Standard text messaging and data rates may apply. The Kentucky Online Gateway will never provide your information to outside entities or organizations. 	or sell it to marke	eting				
·							-,

Please Note: The **Register Your Mobile Number** screen does not display for Users who have already registered their phone number. Instead, these Users will be prompted to enter the passcode to validate and verify identify on the **Multi-Factor Authentication** screen.





4. Users will receive a text message from the Kentucky Online Gateway that will include a passcode that will be used for verification.



Please Note: It may take up to 5 minutes to receive the passcode via text message. Users should click **Resend passcode** if they did not receive the text message within 5 minutes.

- 5. To verify the mobile number, Users must enter the **8-digit code** from the text message into the *Enter Passcode* field on the **Multi-Factor Authentication** screen.
- 6. Users must click **Validate & Verify** to proceed.

Verify Your Mobile Numbe	r			
Enter Mobile Phone	(999) 999-9999 ex: (555) 555-5555	Resend pass	code	
Enter Passcode	53071948	Validate & V	/erify	
Didn't get your passco	de? Sometimes it can ta	ke up to 5 minutes. If	it's been longer tha	n that, try again.

PHILIPS



3 Logging into ePartnerViewer

1. To navigate to the ePartnerViewer, click **Launch** on the KHIE ePartnerViewer application tile located on the **KOG Dashboard** screen.

MYKentucky.gov			Welcome .	💄 Help Sign Out C +
		My Apps	-	
	Search for Applications		QSearch	and the second second
# A B C	DEFGHIJK	LMNOPQ	R S T U	V W X Y Z
KHIE ePartnerViewer				
The KHIE ePartnerViewer is where KHIE Participant's Authorized Users can access the patient health information available in the Kentucky Health Information Exchange.				
Launch				

- 2. **Multi-Factor Authentication**. After logging in, users are asked to complete Multi-Factor Authentication or MFA. Users have the option to receive an MFA passcode by Email or Text.
 - To complete Multi-Factor Authentication by Email, Users must complete steps 1 through 4 in sub-section *MFA by Email Verification*.
 - To complete Multi-Factor Authentication by Text, Users must complete steps 1 through 6 in sub-section *MFA by Phone Verification*.

Kentucky Online Gateway	Welcome	My Account	Sign Out	Help	Englis
Multi-Factor Authentication					
MFA by Email Verification MFA by Phone Verification Send Passcode					





Terms and Conditions of Use and Logging In

After logging into the Kentucky Online Gateway, launching the ePartnerViewer application, and completing Multi-Factor Authentication, the **Terms and Conditions of Use** page displays. Privacy and security obligations are outlined for review.

KHIE ePartnerViewer	S Mitch Cavallo 🝷
TERMS AND CONDITIONS OF USE	
 Determine and conditions Determine and conditions of the Kentucky Health Information Exchange (KHE): An externity hound by a Health Information Exchange Participation Agreement with the Division of Health Information or have a current relationship as an autorently bound by a Health Information Exchange Participation Agreement with the Division of Health Information or have a current relationship as an autorently bound by a Health Information Exchange Participation Agreement with the Division of Health Information or have a current relationship as an autorently bound by a Health Information Exchange Participation Agreement with the Division of Health Information or have a current relationship as an autored user of a participating provider of the Division of Health Information. Inderstand that data available on KHE is only that Information available according to state and federal law. HiV medical procedures and test. Buagnosis codes associated with Aichola bause and drug treatment program records and NDC codes of drugs associated with the treatment of those patients. Bueront Taccept to accept the usage terms and conditions. 	Access restricted beyond this point. You must accept terms and conditions before proceeding.

3. Users must click **I Accept** every time before accessing a patient record in the ePartnerViewer.

KHIE ePartnerViewer	S Mitch Cavallo
TERMS AND CONDITIONS OF USE	
 Here and a state of the state of th	Access restricted beyond this point. You must accept terms and conditions before proceeding.
Copyright 2019 HealthInteractive HEALTHIGHTEACTINE HIE	Version: 1.0.0
Please Note: The right side of the Portal is grayed out and displa Access is restricted beyond this point. You must accept the terms and	





I

- 4. Once Users click **I Accept**, the grayed-out section becomes visible. A message appears that indicates the User is associated with an *Organization*. (This is the name of the User's organization.)
- 5. Users must click **Proceed to Portal** to continue.

KHIE ePartnerViewer	e Mitch Cavallo •
TERMS AND CONDITIONS OF USE	
 HEATCHCARE PROVIDER USAGE TERMS AND CONDITIONS Laccept the following terms and conditions of the Kentucky Health Information Exchange (KHIE): I am a healthcare provider currently treating a patient. I am a rurently bound by a Health Information Exchange Participation Agreement with the Division of Health Information or have a current relationship as an authorized user of a participating provider of the Division of Health Information. I understand that data available on KHIE is only that Information available according to state and federal law. The Medical claims data will not Include records of the following: IN medical procedures and test. Understand that all data available on KHIE WILL NOT Include HIV medical procedures and tests, regardless of source. Select 1 accept to accept the usage terms and conditions. 	You are part of the below mentioned organization. Please click on proceed to continue. KHE Smoke Test Organization Proceed to Portal Cancel
Please Note: Users who click Cancel will see a pop-up notification to be logged out. Use of the ePartnerViewer portal is subject to the ac	cceptance of KHIE's Terms of Use.

Users must click either **Logout Now** or **Cancel** to proceed to the ePartnerViewer.

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4 Viewing Images in the ePartnerViewer

Users with a *Clinical User* Role are authorized to view scaled-down diagnostic images in the ePartnerViewer.

1. Upon logging in, the ePartnerViewer opens in myDASHBOARD where Users can quickly search for a patient by entering the patient's **First Name**, **Last Name**, and **Date of Birth**.

KĤIE ePa	artnerViewer				θ	
Patient Search	Bookmarked Patients	Event Notifications	Secure Messaging 12*	Lab Data Entry *	📞 Support	
😭 Home						
		myDASH	IBOARD			
Quick S	earch	Bookmarked Patients		Event Notifications (Past 72 Hours)		0
First Name L	ast Name			There is no data to be displayed		
Date Of Birth MMDD/YYYY	Search					
Q ADVANCE	D SEARCH	VIEW ALL BOOKMARKED PATIENTS		CREFRESH > VIEW ALL NOTIFICATIONS		
		> VIEW ALL BOOKMARKED PATIENTS		ØREFRESH → VIEW ALL NOTIFICATIONS		

Please Note: Users should enter the patient's Date of Birth to narrow down the Patient Match results in case there are multiple patients with the same first and last names.

If the patient's Date of Birth is unknown, Users should click **Advanced Search** to enter the patient's **Age Range**.

If the patient's Sex is known, Users should select the **Patient Sex**.

2. Click Search.

KĤIE	ePartnerViewer				θ -
Patient Searc	ch Bookmark	ed Patients Event Notifications	Secure Messaging	Lab Data Entry +	📞 Support
A Home					
		myDA	ASHBOARD		
	Quick Search	Bookmarked Patients	0	Event Notifications (Past 72 Hours)	3
First Name	Last Name			There is no data to be displayed	
Demoone	Radpat				
Date Of Birth					
08/01/1983	Search				
Q,	ADVANCED SEARCH	> VIEW ALL BOOKMARKED PATIENTS		₿ REFRESH > VIEW ALL NOTIFICATIONS	





- 3. The Patient Search results display. Select the appropriate Patient Match.
- 4. Click **View** to open the patient record. It will open in the **Patient Summary**.

KÎJE ePartr	nerViewer					9
Patient Search	Bookmarked Patients	E	Event Notifications	Secure Messaging 🛛	Lab Data Entry -	📞 Support
Home > Patient search						
	r search			1 PATIENT	MATCH FOUND	
First Name Demoone Last Name			37 years old	RADPAT, DEMOONE	Address 121 MAN OWAR DR QUAKERTOWN LEXINGTON KY 40802	VIEW
Radpat				Sex M		
Sex Date Of Birth MMDDYYY	 Unspecified Male Female 	Q	VIEW 0 SIMIL	AR RESULT		٥
08/01/1983						
Age Range	0					
	115 115					
	ar Al					

5. Click the **Reports** tab to view the images.

KĤIE eP.	artnerViewer							e
Patient Search	Bookmarked P	atients	Event Notifications	Secure Messagi	ng 🗗	Lab Data I	Entry *	📞 Support
Home > Patient search	h > DEMOONE RADPAT							
37 years old	RADPAT, DEMOONE DOB 1983/08/01	Sex M	Address 121 MAN	OWAR DR QUAKERTOWN LEXII	NGTON KY 40802		🗍 Bookmark	View More
DATE SELECTION Showing Data for 2020/02/19 to	O 3 months	O 6 months	O 9 months	● 12 r	nonths	O Custom	4	C Retrieve
Patient Summary	Medications & Allergies	Clinical Documents	Laboratory & Pathology	Reports E	incounters	Immunizations	Uncategorized	Patient Demographics
🛃 CLINICAL DOCUME	NTS			LABORATORY		1	RADIOLOGY	
DATE 👻	NAME	There is no dat	a to be displayed	There is no	o data to be displaye	d	OMPLETED DATE 👻	NAME
02/18/2021	KHIE Summary CCD					12	2/05/2020	RadTesting UAT Imaging
01/22/2021	IMAGE_US_MCCH_MCCH40 821							
01/12/2021	IMAGE_CT_MCCH_MMM202 0							
01/11/2021	IMAGE_CT_MCCH_20210111 411							
01/07/2021	IMAGE_RTRECORD_MCCH_K LM90							
> VIEW ALL CLIN	NICAL DOCUMENTS						> VIEW ALL	RADIOLOGY





6. Click the **Images** tab.

KÎLE ePar	rtnerViewer					Θ
Patient Search	Bookmarked Patien	ts Ev	vent Notifications	Secure Messaging 🛛	Lab Data Entry 👻	📞 Support
Home > Patient search	> DEMOONE RADPAT					
37 years old	RADPAT, DEMOONE DOB 1983/08/01	Sex M	Address 121 MAN OV	VAR DR QUAKERTOWN LEXINGTON KY 40802		Bookmark View More
DATE SELECTION Showing Data for 2020/02/19 to 2021	O 3 months	O 6 months	O 9 months	12 months	O Custom	2 Retrieve
	Medications & Allergies C	linical Documents	Laboratory & Pathology OTHER TR	Reports Encounters	Immunizations Ur	ncategorized Patient Demographics
AVAILABLE DC Organize Document FILTER DOCUMENTS C Search by name or title		Can't find what yo A submitted report also appear here.	rt that has not been designated	as a particular type of result will be included in t	Jncategorized data. Laboratory. Pa	thology, Transcription and Radiology reports may
12/05/2020 RadTesting UAT In	maging 6:39:38 am	RADTESTING	UAT IMAGING			T APPLY FILTER
	AL CTA AOH	IDERNG PHYSICIAN J. JESSEE CHEST W/PE PROTOCOL JEVQJ KCKYXA		085874/1001 DATE 2020/12/05	TIME OBTAINED 06:39	

7. Select the **desired document** from the list of Available Documents located on the left side of the screen.

Patient Search		Bookmarked Patients	Event Notif	Ications	Secure Messaging 🛛		📞 Support
Home > Patient search > D	EMOONE RADPAT						
37 years old	RADPAT, DEMOONE DOB Aug 01 1983	Sex M	Address 121	MAN OWAR DR QUAKERTOWN LEXINGTON KY 4080	2	💭 Bookmark	View More
ATE SELECTION Showing Data for Feb 23 2020 to Feb 22 20:	O 3 months	O 6 months	O 9 months	12 months	O Custom	C Re	trieve
Patient Summary	Medications & Allergies	Clinical Documents	Laboratory & Pathology	Reports Encounters	Immunizations	Uncategorized	Patient Demographics
	RADIOLOGY REPORTS		OTHER TR	ANSCRIBED REPORTS		IMAGES	
AVAILABLE DO							
Grganize Docume	vits By*						
Q. Search by name or title	×						
01/22/2021 IMAGE_US_MCCH_MCC	H40821 12:03:18 am						
01/12/2021 IMAGE_CT_MCCH_MMN	12020 7:37:37 am						
01/11/2021 IMAGE_CT_MCCH_2021	0111411 7:45:00 am						
01/07/2021 IMAGE_RTRECORD_MCC	TH_KLM90 2:26:52 pm						
12/23/2020 IMAGE_US_MCCH_2020	3870HN 7:41:00 am						
			HEALTHINTE				

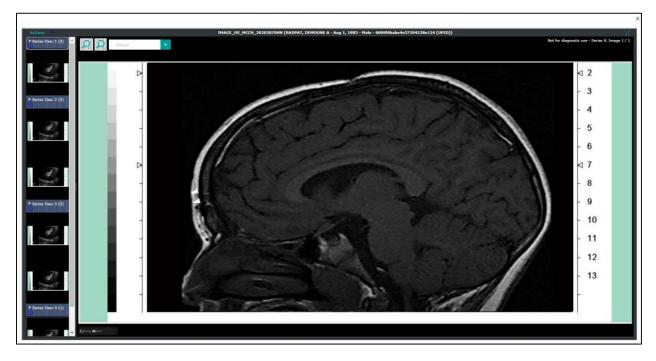




8. The images display as thumbnail images. To view a larger version, click on the desired **thumbnail image**.



9. A larger version of the image displays.





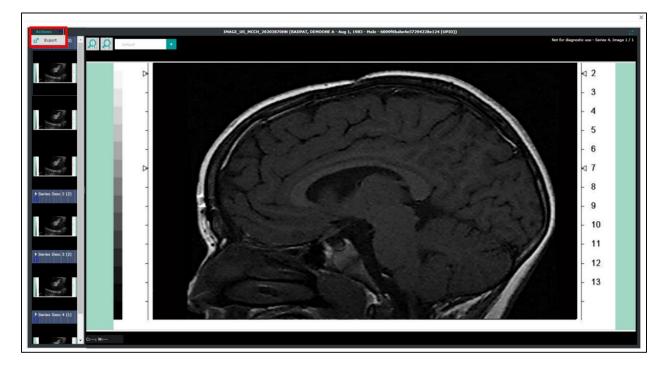


Please Note: The images viewed in the ePartnerViewer are low resolution images and are not intended for diagnostic purposes. To view high resolution images, Users with the *PACS Administrator* role must export images to their local Picture Archiving and Communications System (PACS).

5 Exporting Images

To view high-resolution images, Users must export images to their local Picture Archiving and Communications System (PACS) using DICOM or XCA-i. Only authorized *Clinical Users* with the additional *PACS Administrator* role have the option to export images to a local PACS system.

Please Note: Prerequisite: Users must have *Clinical User* role and *PACS Administrator* role to export images. In order to **view** images, Users must have a *Clinical User* role. In order to **export** images, Users must have a *Clinical User* role to view the images **PLUS** the *PACS Administrator* role to export the images.



1. Click **Actions**. Under the **Actions** drop-down, click **Export**.





2. An Export Images Pop-up Menu displays. Select the **appropriate target PACS system** from the *Destination* field drop-down.

🕨 Series Desc 1 (3) 🥌	Defauk -		Not for diagnostic use - Series 4, Image 1 / 1
1			⊲ 2
1 - 13999 F	-	Export Images of 'IMAGE_US_MCCH_20203870HN'	- 3
T Series Desc 2 (2)			
	-	Destination PACS1 Select series	- 4
1 21	-	No mar PACS1 Select all	- 5
		Select PACS2	- 6
		Visiseries Desc 2 (2)	
		US Series Desc 4 (1)	⊲ 7
37	-	▲ Only the selected series will be exported.	- 8
		Number of series to be exported: 8	- 9
♥ Series Desc 3 (2)			8
	-		- 10
1. 12	-		- 11
			- 12
		Cancel	
	- FR: 31,		- 13
1	TI(S): - - MI: -		-

3. Select the **appropriate series** for exporting the image.

Destination PACS1	Select series
No manual modifications	Select all
Overwrite values	US Series Desc 1 (3)
Select from worklist	US Series Desc 2 (2)
	US Series Desc 3 (2)
	US Series Desc 4 (1)
	▲ Only the selected series will be exported.
	Number of series to be exported: 8
	Cancel

KHIE Image Exchange User Guide





- 4. If desired, enter **additional details** about the image in the *Comments* field.
- 5. Once complete, click **OK**.

A	US Series Desc 4 (1) Only the selected series of ber of series to be exported	-	
omments Test Please don't use sensitive information in your comment.			

6. The **Exports** screen displays the status and details of the image export. The green checkmark indicates that the image was successfully exported.

ilter						
					Total	
	Patient ID	Target	Priority	State		Comments
5 18, 2021, 3:10:18 PM		PACS1		✓	8	
5 18, 2021, 11:53:36 AM	6009f6babe4e57294228e12 4 (UPID)	PACS1		×	5	Test





7. Click the **Green Checkmark** to view additional details of the image export.

👂 filter						
Date 🔻	Patient ID	Target	Priority	State	Total	Comments
Feb 18, 2021, 3:10:18 PM	6009f6babe4e57294228e12 4 (UPID)	PACS1		×	8	
Feb 18, 2021, 11:53:36 AM	6009f6babe4e57294228e12 4 (UPID)	PACS1		✓_	5	Test
				Export Details		
				Stored 5		
				Found 0 Failed 0		
				Failure		

6 Technical Support

Toll-Free Telephone Support

For questions and assistance regarding the ePartnerViewer, please call 1 (800) 633-6283.

Email Support

To submit questions electronically or request support regarding the ePartnerViewer, please email <u>KHIESupport@ky.gov</u>.