

Kentucky Health
Information Exchange
(KHIE)

# Vectorborne Diseases Case Reports: Keystone Virus (Neuroinvasive)

Quick Reference Guide

# Vectorborne Diseases Case Report: Keystone Virus (Neuroinvasive) Quick Reference Guide



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## **Document Control Information**

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Document Name	Vectorborne Diseases Case Reports: Keystone Virus (Neuroinvasive) Quick Reference Guide
Project Name	KHIE
Client	Kentucky Cabinet for Health and Family Services
Document Author	Deloitte Consulting
Document Version	1.0
Document Status	Final Draft
Date Released	04/03/2024

# **Document Edit History**

Version	Date	Additions/Modifications	Prepared/Revised by
0.1	04/02/2024	Initial Draft	Deloitte Consulting
1.0	04/03/2024	Finalized Draft per KHIE Review	KHIE/Deloitte Consulting

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#### 1 Introduction

#### Overview

This training manual covers the unique functionalities for the Keystone Virus (neuroinvasive) condition in the Vectorborne Diseases elCR Form in the ePartnerViewer. The Keystone Virus (neuroinvasive) condition contains suppressed **Laboratory Information** screen and has unique fields on the **Applicable Symptoms** screen. All other screens for the Keystone Virus (neuroinvasive) condition follow the generic workflow for the Vectorborne Diseases Case Report. For specific information about the Vaccine Preventable Diseases Case Report, please review the **Direct Data Entry for Case Reports: Vectorborne Diseases User Guide**.

Users with the *Manual Case Reporter* role can submit case reports from the ePartnerViewer by completing an online case report. The process generates a manual electronic initial case report (eICR) which is routed to the Kentucky Department for Public Health (KDPH). All examples and screenshots used in this guide are simulated with mock data; no Protected Health Information (PHI) is present.

**Please Note:** All screenshots shown throughout this document reflect how Users would interact with the ePartnerViewer while using a desktop or tablet device. While core functionality remains the same across multiple devices, interface components may vary in presentation.

#### **Supported Web Browsers**

Users must access the ePartnerViewer with a supported web browser. The ePartnerViewer is configured to support the following modern browsers on desktop, tablet, and mobile devices:

Desktop Browser Version	Mobile Browser Version
Microsoft Edge	
Version 44+	Version 40+
Google Chrome	
Version 70+	Version 70+
Mozilla Firefox	
Version 48+	Version 48+
Apple Safari	
Version 9+	iOS 11+

**Please Note:** The ePartnerViewer does <u>not</u> support Microsoft Internet Explorer. To access the ePartnerViewer, Users must use a modern browser such as Google Chrome, Microsoft Edge, Apple Safari, or Mozilla Firefox.

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#### **Mobile Device Considerations**

The ePartnerViewer is based on responsive design. This means it renders in the best format based on the user's device size. Responsive design applies to mobile, tablet, and desktop devices. Tablet devices in landscape display mode are considered desktop.

#### Accessing the ePartnerViewer

To access the ePartnerViewer, Users must meet the following specifications:

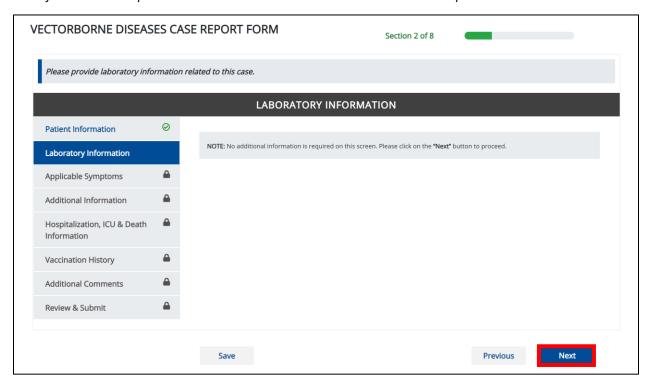
- 1. Users must be part of an organization with a signed Participation Agreement with KHIE.
- 2. Users are required to have a Kentucky Online Gateway (KOG) account.
- 3. Users are required to complete Multi-Factor Authentication (MFA).

**Please Note**: For specific information about creating a Kentucky Online Gateway (KOG) account and how to complete MFA, please review the <u>ePartnerViewer Login: Kentucky Online Gateway</u> (KOG) and Okta Verify Multi-Factor Authentication (MFA) User Guide.



## **2** Laboratory Information

1. On the **Laboratory Information** screen, the following message will display: *Note: No additional information is required on this screen. Please click the "Next"* button to proceed.



2. Click **Next** to proceed to the **Applicable Symptoms** screen.

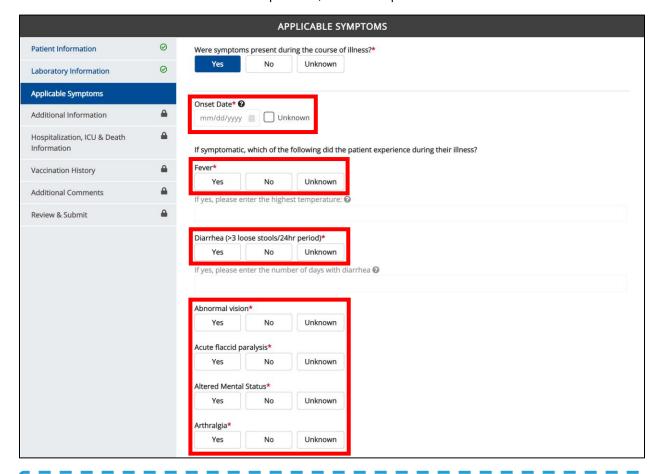


## 3 Applicable Symptoms

1. On the **Applicable Symptoms** screen, select the appropriate answer for the conditional question at the top: *Were symptoms present during the course of illness*?



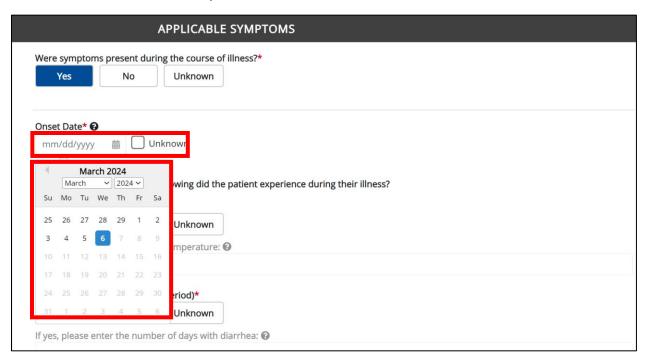
2. If **Yes** is selected for the conditional question, the subsequent fields on the screen are enabled.



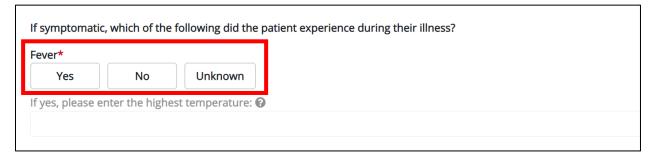
**Please Note:** If **No** is selected for the conditional question, all subsequent symptom fields are disabled and marked with **No**. If **Unknown** is selected for the conditional question, all subsequent symptom fields are disabled and marked as **Unknown**.



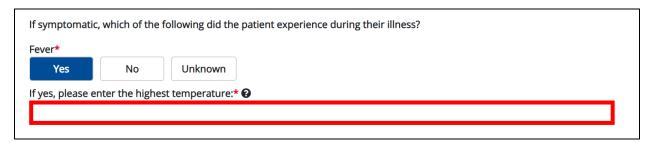
- 3. Enter the **Onset Date** for the symptoms.
- If the onset date is unknown, click the **Unknown** checkbox.



4. To report whether the patient had a fever during the illness, select the **appropriate answer** for the field: *Fever*.



• If **Yes** is selected, the subsequent field is enabled. Enter the **patient's highest temperature** in the subsequent textbox: *If yes, please enter the highest temperature*.



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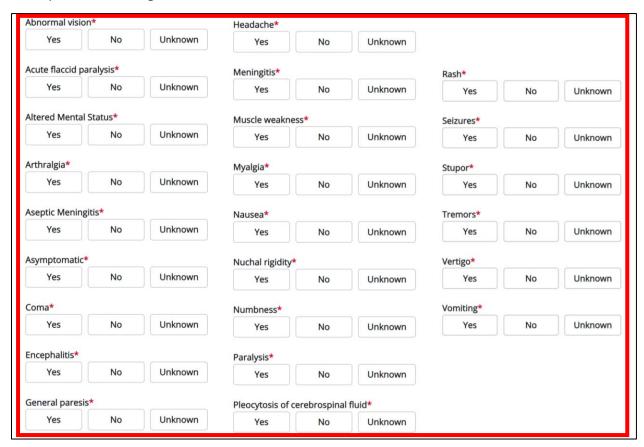
5. To report the patient had diarrhea during the illness, select the **appropriate answer** for the field: *Diarrhea* (>3 loose stools/24hr period).

Diarrhea (>3 loose stools/24hr period)*		
Yes	No	Unknown
If yes, please er	nter # of days	of diarrhea: 😯

• If **Yes** is selected, the subsequent field is enabled. Enter the **number of days with diarrhea** in the subsequent textbox: *If yes, please enter number of days with diarrhea*.



6. Select the **appropriate answers** for the following fields to indicate the symptoms the patient experienced during illness:



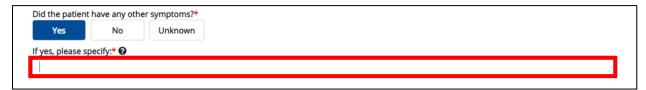
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7. To report additional symptoms not listed on the screen, select the **appropriate answer** for the field: *Did the patient have any other symptoms*?



• If **Yes** is selected, the subsequent field is enabled. Enter the **patient's other symptoms** in the subsequent textbox: *If yes, please specify*.



8. Once complete, click **Next** to proceed to the **Additional Information** screen.



**Please Note:** From this point forward, the workflow screens are the same as other Vectorborne Diseases. For more information, please review the **Direct Data Entry for Case Reports: Vectorborne Diseases User Guide**.



## 4 Technical Support

#### **Toll-Free Telephone Support**

For questions and assistance regarding the ePartnerViewer, please call 1 (800) 633-6283.

#### **Email Support**

To submit questions or request support regarding the ePartnerViewer, please email <a href="mailto:KHIESupport@ky.gov">KHIESupport@ky.gov</a>.

**Please Note**: To seek assistance or log issues, you can use the **Support Tab** located in the blue navigation bar at the top of the screen in the ePartnerViewer.

