

# Kentucky Health Information Exchange (KHIE)

## **Other Reportable Conditions Case Report: Toxic Shock Syndrome (TSS)**

### Quick Reference Guide

May 2024

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## Document Control Information

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# 1 Introduction

## Overview

This training manual covers the unique functionalities for the Toxic Shock Syndrome (TSS) condition in the Other Reportable Conditions eICR Form in the ePartnerViewer. The TSS condition contains a unique *Vitals and Blood Tests* section on the **Laboratory Information** screen and contains unique fields on the **Additional Information** screen. All other screens for the TSS condition follow the generic workflow for the Other Reportable Conditions Case Report. For specific information about the Other Reportable Conditions Case Report, please review the [Direct Data Entry for Case Reports: Other Reportable Conditions User Guide](#).

Users with the *Manual Case Reporter* role can submit case reports from the ePartnerViewer by completing an online case report. The process generates a manual electronic initial case report (eICR) which is routed to the Kentucky Department for Public Health (KDPH). All examples and screenshots used in this guide are simulated with mock data; no Protected Health Information (PHI) is present.

**Please Note:** All screenshots shown throughout this document reflect how Users would interact with the ePartnerViewer while using a desktop or tablet device. While core functionality remains the same across multiple devices, interface components may vary in presentation.

## Supported Web Browsers

Users must access the ePartnerViewer with a supported web browser. The ePartnerViewer is configured to support the following modern browsers on desktop, tablet, and mobile devices:

Desktop Browser Version	Mobile Browser Version
<b>Microsoft Edge</b>	
Version 44+	Version 40+
<b>Google Chrome</b>	
Version 70+	Version 70+
<b>Mozilla Firefox</b>	
Version 48+	Version 48+
<b>Apple Safari</b>	
Version 9+	iOS 11+

**Please Note:** The ePartnerViewer does **not** support Microsoft Internet Explorer. To access the ePartnerViewer, Users must use a modern browser such as Google Chrome, Microsoft Edge, Apple Safari, or Mozilla Firefox.

## Mobile Device Considerations

The ePartnerViewer is based on responsive design. This means it renders in the best format based on the user's device size. Responsive design applies to mobile, tablet, and desktop devices. Tablet devices in landscape display mode are considered desktop.

## Accessing the ePartnerViewer

To access the ePartnerViewer, Users must meet the following specifications:

1. Users must be part of an organization with a signed Participation Agreement with KHIE.
2. Users are required to have a Kentucky Online Gateway (KOG) account.
3. Users are required to complete Multi-Factor Authentication (MFA).

**Please Note:** For specific information about creating a Kentucky Online Gateway (KOG) account and how to complete MFA, please review the [ePartnerViewer Login: Kentucky Online Gateway \(KOG\) and Okta Verify Multi-Factor Authentication \(MFA\) User Guide](#).

## 2 Laboratory Information

1. On the **Laboratory Information** screen, a message displays at the top stating that no laboratory information is captured for this condition. Users have the option to enter vitals and blood test details for the patient.

OTHER REPORTABLE CONDITIONS CASE REPORT FORM Section 2 of 9

Please provide laboratory information related to this case.

### LABORATORY INFORMATION

NOTE: No laboratory information is configured for this condition. Please provide vitals and blood test details, if available.

#### Vitals and Blood Tests

- + Add Systolic Blood Pressure
- + Add Platelets
- + Add Urea Nitrogen
- + Add Alanine Aminotransferase (ALT)
- + Add Aspartate Aminotransferase (AST)
- + Add Bilirubin
- + Add Creatinine
- + Add Creatine Kinase

Save Previous Next

### Adding Vitals and Blood Tests

The TSS Case Report captures vitals and blood tests for Systolic Blood Pressure, Platelets, Urea Nitrogen, Alanine Aminotransferase (ALT), Aspartate Aminotransferase (AST), Bilirubin, Creatinine, and Creatine Kinase.

2. Click any of the following buttons to add vitals and blood test information for the patient:

- **Add Systolic Blood Pressure** button
- **Add Platelets** button
- **Add Urea Nitrogen** button
- **Add Alaine Aminotransferase (ALT)** button
- **Add Aspartate Aminotransferase (AST)** button
- **Add Bilirubin** button
- **Add Creatinine** button
- **Add Creatine Kinase** button

Vitals and Blood Tests

- + Add Systolic Blood Pressure
- + Add Platelets
- + Add Urea Nitrogen
- + Add Alanine Aminotransferase (ALT)
- + Add Aspartate Aminotransferase (AST)
- + Add Bilirubin
- + Add Creatinine
- + Add Creatine Kinase

Save Previous Next

**Please Note:** When you click the **Add Systolic Blood Pressure** button, **Add Platelets** button, **Add Urea Nitrogen** button, **Add Alaine Aminotransferase (ALT)** button, **Add Aspartate Aminotransferase (AST)** button, **Add Bilirubin** button, **Add Creatinine** button, or **Add Creatine Kinase** button, at least one vitals and blood tests section must be entered.



### Adding Systolic Blood Pressure


3. Click the **Add Systolic Blood Pressure** button to log the details for Systolic Blood Pressure.

Vitals and Blood Tests

- + Add Systolic Blood Pressure**
- + Add Platelets
- + Add Alanine Aminotransferase (ALT)
- + Add Aspartate Aminotransferase (AST)
- + Add Bilirubin
- + Add Creatinine

• To delete a *Systolic Blood Pressure* section, click the **Trash Bin Icon** located at the top right.


Vitals and Blood Tests

Systolic Blood Pressure 


Test Name\*  
Select... | v

Result\* Units\*  
Select... | v

4. Select the appropriate **Test Name** from the *Test Name* dropdown menu.

Systolic Blood Pressure 

Test Name\*  
Select... | v  
Systolic blood pressure

Reference Range\* Test Result Date\*  
mm/dd/yyyy   Unknown

5. Enter the **Result** in the *Result* textbox.

Test Name\*  
Systolic blood pressure

Result\*

Units\*  
Select...

Reference Range\*

Test Result Date\*  
mm/dd/yyyy  Unknown

6. Select the **Units** from the *Units* dropdown menu.

Test Name\*  
Systolic blood pressure

Result\*  
120

Units\*  
Select...  
mmHg

Reference Range\*

Test Result Date\*  
mm/dd/yyyy  Unknown

7. Enter the **Reference Range** in the *Reference Range* textbox.

Test Name\*  
Systolic blood pressure

Result\*  
120

Units\*  
mmHg

Reference Range\*

Test Result Date\*  
mm/dd/yyyy  Unknown

8. Enter the **Test Result Date**.

- If the test result date is unknown, click the **Unknown** checkbox.

Systolic Blood Pressure

Test Name\*  
Systolic blood pressure

Result\*  
120

Units\*  
mmHg

Reference Range\*  
<120 mmhg


Test Result Date\*  
mm/dd/yyyy  Unknown

### Adding Platelets

9. Click the **Add Platelets** button to log the details for Platelets.


Vitals and Blood Tests


---


Systolic Blood Pressure 


Test Name\*  
Select... | v


Result\*  Units\*  
Select... | v

Reference Range\*  Test Result Date\*  
mm/dd/yyyy   Unknown


 Add Systolic Blood Pressure

 Add Platelets

 Add Urea Nitrogen


 Add Alanine Aminotransferase (ALT)


To delete a *Platelets* section, click the **Trash Bin Icon** located at the top right.

Platelets 

Test Name\*  
Select... | v

Result\*  Units\*  
Select... | v

Reference Range\*  Test Result Date\*  
mm/dd/yyyy   Unknown

 Add Platelets

**Please Note:** The *Platelets* section follows the same workflow as the *Systolic Blood Pressure* section.

### Adding Urea Nitrogen

10. Click the **Add Urea Nitrogen** button to log the details for Urea Nitrogen.

The screenshot shows a form with the following elements:

- Buttons: '+ Add Systolic Blood Pressure', '+ Add Platelets', '+ Add Urea Nitrogen' (highlighted with a red box), '+ Add Alanine Aminotransferase (ALT)', '+ Add Aspartate Aminotransferase (AST)'. There is also a red trash bin icon in the top right corner.
- Fields: 'Platelets', 'Test Name\*' (dropdown), 'Result\*' (text input), 'Units\*' (dropdown), 'Reference Range\*' (text input), 'Test Result Date\*' (calendar icon, 'mm/dd/yyyy', and 'Unknown' checkbox).

- To delete a *Urea Nitrogen* section, click the **Trash Bin Icon** located at the top right.

The screenshot shows the 'Urea Nitrogen' form with the following elements:

- Fields: 'Urea Nitrogen', 'Test Name\*' (dropdown), 'Result\*' (text input), 'Units\*' (dropdown), 'Reference Range\*' (text input), 'Test Result Date\*' (calendar icon, 'mm/dd/yyyy', and 'Unknown' checkbox).
- Buttons: '+ Add Urea Nitrogen' and a red trash bin icon (highlighted with a red box) in the top right corner.

**Please Note:** The *Urea Nitrogen* section follows the same workflow as the *Systolic Blood Pressure* section and *Platelets* section.

### Adding Alanine Aminotransferase (ALT)

11. Click the **Add Alanine Aminotransferase (ALT)** button to log the details for an ALT.

Vitals and Blood Tests

---

Add Systolic Blood Pressure

---

Add Platelets

---

Add Urea Nitrogen

---

Add Alanine Aminotransferase (ALT)

---

Add Aspartate Aminotransferase (AST)

---

Add Bilirubin

---

Add Creatinine

---

Add Creatine Kinase

- To delete an *Alanine Aminotransferase (ALT)* section, click the **Trash Bin Icon** located at the top right.

Alanine Aminotransferase (ALT)

Result\*  Units/Liter

Reference Range\*  Units/Liter      Test Result Date\*   Unknown

---

Add Alanine Aminotransferase (ALT)

---

Add Aspartate Aminotransferase (AST)


---

Add Bilirubin

---


Add Creatinine

12. Enter the **Result** in the *Result* textbox.


Alanine Aminotransferase (ALT) 

Result\*  Units/Liter

Reference Range\*  Units/Liter Test Result Date\*   Unknown


 Add Alanine Aminotransferase (ALT)

13. Enter the **Reference Range** in the *Reference Range* textbox.

Alanine Aminotransferase (ALT) 


Result\*  Units/Liter

Reference Range\*  Units/Liter Test Result Date\*   Unknown

 Add Alanine Aminotransferase (ALT)


14. Enter the **Test Result Date**.


- If the test result date is unknown, click the **Unknown** checkbox.

Alanine Aminotransferase (ALT) 

Result\*  Units/Liter

Reference Range\*  Units/Liter Test Result Date\*   Unknown


 Add Alanine Aminotransferase (ALT)

 Add Aspartate Aminotransferase (AST)


### Adding Aspartate Aminotransferase (AST)

15. Click the **Add Aspartate Aminotransferase (AST)** button to log the details for an AST.

Vitals and Blood Tests

- + Add Systolic Blood Pressure
- + Add Platelets
- + Add Urea Nitrogen
- Alanine Aminotransferase (ALT) 
- Result\*  Units/Liter
- Reference Range\*  Units/Liter      Test Result Date\*   Unknown
- + Add Alanine Aminotransferase (ALT)
- + Add Aspartate Aminotransferase (AST)**
- + Add Bilirubin

- To delete an *Aspartate Aminotransferase (AST)* section, click the **Trash Bin Icon** located at the top right.

Aspartate Aminotransferase (AST) 

Result\*  Units/Liter

Reference Range\*  Units/Liter      Test Result Date\*   Unknown

+ Add Aspartate Aminotransferase (AST)

**Please Note:** The *Aspartate Aminotransferase (AST)* section follows the same workflow as the *Alanine Aminotransferase (ALT)* section.

### Adding Bilirubin

16. Click the **Add Bilirubin** button to log the details of Bilirubin.

Vitals and Blood Tests

Add Systolic Blood Pressure

Add Platelets

Add Urea Nitrogen

Add Alanine Aminotransferase (ALT)

Aspartate Aminotransferase (AST)

Result\*  Units/Liter

Reference Range\*  Units/Liter      Test Result Date\*   Unknown

Add Aspartate Aminotransferase (AST)

**Add Bilirubin**

Add Creatinine

Add Creatine Kinase

- To delete a *Bilirubin* section, click the **Trash Bin Icon** located at the top right.

Bilirubin

Result\*  mg/dL

Reference Range\*  mg/dL      Test Result Date\*   Unknown

Add Bilirubin

**Please Note:** The *Bilirubin* section follows the same workflow as the *Alanine Aminotransferase (ALT)* section and *Aspartate Aminotransferase (AST)* section.




### Adding Creatinine

17. Click the **Add Creatinine** button to log the details for Creatinine.

Vitals and Blood Tests

- + Add Systolic Blood Pressure
- + Add Platelets
- + Add Urea Nitrogen
- + Add Alanine Aminotransferase (ALT)
- + Add Aspartate Aminotransferase (AST)
- + Add Bilirubin
- + Add Creatinine**
- + Add Creatine Kinase

- To delete a *Creatinine* section, click the **Trash Bin Icon** located at the top right.

Creatinine 

Test Name\*

Result\*   
Units\*

Reference Range\*   
Test Result Date\*   Unknown

+ Add Creatinine

**Please Note:** The *Creatinine* section follows the same workflow as the *Systolic Blood Pressure* section, *Platelets* section, and *Urea Nitrogen* section.

### Adding Creatine Kinase

18. Click the **Add Creatine Kinase** button to log the details for Creatine Kinase.

Vitals and Blood Tests

+ Add Systolic Blood Pressure


+ Add Platelets

+ Add Urea Nitrogen

+ Add Alanine Aminotransferase (ALT)

+ Add Aspartate Aminotransferase (AST)

+ Add Bilirubin

Creatinine 

Test Name\*  
Select... | v


Result\* Units\*  
Select... | v

Reference Range\* Test Result Date\*  
mm/dd/yyyy  Unknown

+ Add Creatinine

**+ Add Creatine Kinase**

- To delete a *Creatine Kinase* section, click the **Trash Bin Icon** located at the top right.

Creatine Kinase 

Test Name\*  
Select... | v

Result\* Units\*  
Select... | v

Reference Range\* Test Result Date\*  
mm/dd/yyyy  Unknown

**Please Note:** The *Creatine Kinase* section follows the same workflow as the *Systolic Blood Pressure* section, *Platelets* section, *Urea Nitrogen* section, and *Creatinine* section.


19. Once the **Laboratory Information** screen is complete, click **Next** to proceed to the **Applicable Symptoms** screen.

### LABORATORY INFORMATION

NOTE: No laboratory information is configured for this condition. Please provide vitals and blood test details, if available.

Vitals and Blood Tests

- + Add Systolic Blood Pressure
- + Add Platelets
- + Add Urea Nitrogen
- + Add Alanine Aminotransferase (ALT)
- + Add Aspartate Aminotransferase (AST)
- + Add Bilirubin
- + Add Creatinine

Creatine Kinase 

Test Name\*  
Creatine kinase [Enzymatic activity/volume] in Serum or Plasma

Result\* 1000      Units\* U/L

Reference Range\* 22-198      Test Result Date\* 04/01/2024  Unknown

+ Add Creatine Kinase

Save      Previous      **Next**

### 3 Additional Comments

1. On the **Additional Comments** screen, the following question displays at the top: *Were results obtained for the following tests?*

2. Select the **appropriate answer** for the conditional question at the top: *Were blood or cerebrospinal fluid cultures positive for microorganisms other than Staphylococcus aureus?*

- 3. If **Yes** is selected, the subsequent field is enabled. Enter the **specimen detected in the blood or cerebrospinal fluid culture** in the textbox: *If yes, please specify microorganism(s) detected.*

Were blood or cerebrospinal fluid cultures positive for microorganisms other than Staphylococcus aureus?

If yes, please specify microorganism(s) detected.\*

- 4. Select the **appropriate answer** for the field: *Rocky Mountain Spotted Fever.*

Rocky Mountain Spotted Fever

If yes, please specify.

- 5. If **Yes** is selected, select the **appropriate answer for the test results** for the field: *If yes, please specify.*

Rocky Mountain Spotted Fever

If yes, please specify.\*

Select... ▾

Negative

Positive

If yes, please specify.

- 6. Select the **appropriate answer** for the field: *Leptospirosis.*

Leptospirosis

If yes, please specify.

- 7. If **Yes** is selected, select the **appropriate answer for the test results** for the field: *If yes, please specify.*

Leptospirosis

If yes, please specify.\*

Select... ▾

Negative

Positive

If yes, please specify.

8. Select the **appropriate answer** for the field: *Measles*.

Measles

If yes, please specify.

Select... ▼

9. If **Yes** is selected, select the **appropriate answer for the test results** for the field: *If yes, please specify*.

Measles

If yes, please specify.\*

Select... ▼

Negative

Positive

10. Select the **appropriate answer** for the field: *Did the patient test positive for COVID-19 up to 60 days prior to or during hospitalization?*

Did the patient test positive for COVID-19 up to 60 days prior to or during hospitalization?\*

11. Enter **additional comments or notes about the patient** in the textbox, if applicable.

Did the patient test positive for COVID-19 up to 60 days prior to or during hospitalization?\*

Please include additional comments or notes, if applicable.

0/1000 Characters

12. Once completed, click **Next** to proceed to the **Review & Submit** screen.

**Please Note:** From this point forward, the workflow screens are the same as Other Reportable Conditions Case Reports. For more information, please review the [Direct Data Entry for Case Reports: Other Reportable Conditions User Guide](#).

## 4 Technical Support

### Toll-Free Telephone Support

For questions and assistance regarding the ePartnerViewer, please call 1 (800) 633-6283.

### Email Support

To submit questions or request support regarding the ePartnerViewer, please email [KHIESupport@ky.gov](mailto:KHIESupport@ky.gov).

**Please Note:** To seek assistance or log issues, you can use the **Support Tab** located in the blue navigation bar at the top of the screen in the ePartnerViewer.

