



## Cabinet for Health and Family Services Division of Health Information

### *Policies – Information Technology*

**Category: 6 000.000**

**Category Title: PARTICIPANT OBLIGATIONS**

**Policy Title: Privacy, Security and Accuracy**

**Policy: Privacy, Security and Accuracy:** Participant will maintain sufficient safeguards and procedures, in compliance with HIPAA, to preserve the security and privacy of the Data. The Participant is responsible for maintaining appropriate administrative, technical, and physical safeguards to prevent unauthorized use or disclosure of personal health information (PHI) according to HIPAA standards found at 45 CFR § 164.530(c). Efforts to safeguard PHI must be appropriate to the situation and in regard to effort and expense. Participants are responsible for ensuring their processes and practices are in compliance with the HIPAA Security Rule.

**Scope:** This policy applies to all Participants and their Authorized Users, including all persons providing contractor services.

**Policy/Procedure Maintenance Responsibility:** The Division of Health Information is responsible for the maintenance of this policy.

**Exceptions:** There are no exceptions to this policy.

**Review Cycle:** Bi-Annual

**Timeline:**

Revision Date:

Review Date: 12-19-2019

Review Date: 08-01-2018

Effective Date: 06-15-2011



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