



Cabinet for Health and Family Services Division of Health Information

Policies – Information Technology

Category: 14 000.000

Category Title: DIVISION OF HEALTH INFORMATION OBLIGATIONS

Policy Title: Disaster Recovery Planning

Policy: KHIE Disaster Recovery Plan: KHIE will develop, test, and maintain at all times, an appropriate KHIE Disaster Recovery Plan.

1.1 It will include necessary procedures and reconciliation provisions, the necessary software, data storage, and computer equipment, either directly or indirectly through a third party vendor, to enable KHIE to resume full service availability to Participants within forty eight (48) hours from the onset of a major disruption in normal health information exchange operations.

2.1 Upon request, KHIE agrees that it shall provide Participants with a copy of KHIE's official Disaster Recovery Plan.

Scope: This policy applies to all Division of Health Information and KHIE employees and contractors, including all persons providing contractor services.

Policy/Procedure Maintenance Responsibility: The Division of Health Information is responsible for the maintenance of this policy.

Exceptions: There are no exceptions to this policy.

Review Cycle: Bi-Annual

Timeline:

Revision Date:

Review Date: 12-19-2019

Review Date: 08-01-2018

Effective Date: 06-15-2011