Cabinet for Health and Family Services
Division of Health Information

Policies Information Technology

Category: 17 000.000
Category Title: DIVISION OF HEALTH INFORMATION OBLIGATIONS

Policy Title: KHIE Participant Access to UAT and PMT Environment that contains Protected Health Information (PHI)

Policy: KHIE Participant Access to UAT and PMT Environment that contains Protected Health Information (PHI) Any KHIE Participant (or authorized users thereof) who requires access to the KHIE UAT and PMT environments (which contains Protected Health Information) for testing and validation purposes shall use the minimum necessary information to accomplish the purpose of testing and validation. This Policy is intended to comply with HIPAA requirements for the minimum necessary standard. Nothing under this policy is intended to impose any duty upon any KHIE Participant (or authorized users thereof) other than those duties imposed under HIPAA and other applicable state and federal law. In the event there is a conflict between this policy and HIPAA, the requirements of HIPAA will apply.

General: Data validation and testing are critical components of data collection and is therefore of great relevance to health information exchange. Data validation and testing are processes which allow Participant's authorized users to ensure the quality of the data the healthcare organization is submitting to KHIE is valid and complete. Data validation is vital to ensure accuracy and reliability.

If any KHIE Participant (or authorized users thereof) has questions or concerns regarding protected health information, they may contact their KHIE Relationship Specialist or their Onboarding Analyst.

The KHIE Participants have the need to access PHI to carry out testing and validation to ensure the data is accurate. The Division of Health Information will make reasonable efforts to limit the access to PHI in accordance with the needed level of access according to job duty.

Scope: This policy applies to all KHIE Participants (or authorized users thereof) requiring access to the KHIE UAT environment (which contains Protected Health Information) for testing and validation purposes.

Exceptions: There are no exceptions to this policy.

Review Cycle: Annual

Timeline:

Revision Date: 06-07-2023: grammar and sentence structure corrected.
Review Date: 06-02-2023
Review Date: 05-26-2022
Review Date: 12-19-2019
Effective Date: 10-24-2019
Created Date: 10-24-2019

Cross-Reference:
Health Insurance Portability and Accountability Act (HIPAA) of 2013

KHIE
KENTUCKY
HEALTH INFORMATION EXCHANGE
Connecting Kentucky. Improving Healthcare.

Kentucky Health Information Exchange
8 Mill Creek Park
Frankfort, Kentucky 40601
(502) 564-7992