

Kentucky Health
Information Exchange
(KHIE)

# ePartnerViewer Enhancements: Cumulative Laboratory Results

**User Guide** 

February 2023

## ePartnerViewer Enhancements: Cumulative Laboratory Results User GuideCumulative Laboratory Results ePartnerViewer Enhancements User Guide 2023-02-29 vF



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### **Document Control Information**

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Document Name	ePartnerViewer Enhancements: Cumulative Laboratory Results User Guide	
Project Name	KHIE	
Client	Kentucky Health Information Exchange	
Document Author	Deloitte Consulting	
Document Version	1.0	
Document Status	Finalized Draft	
Date Released	02/28/2023	

# **Document Edit History**

Version	Date	Additions/Modifications	Prepared/Revised by
0.1	02/20/2023	Initial Draft	Deloitte Consulting
0.2	02/28/2023	Revised Draft - KHIE Review	KHIE
1.0	02/28/2023	Finalized Draft	Deloitte Consulting

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### 1 Introduction

### **Overview of Cumulative Laboratory Documents**

The Cumulative Laboratory functionality is one of the most powerful design features of the ePartnerViewer. It is an enhancement function that enables trending of similar laboratory results over a period of time. The patient must have had the same laboratory test performed at least twice. This tool offers the ability to monitor patients' progress and simplifies collecting and organizing patients' test results.

### **Overview of Changes**

Additional features have been developed for this functionality to enhance the end-user experience and improve upon KHIE's quick and easy-to-use portal. The purpose of this guide is to provide an overview of the Cumulative Laboratory functionality changes within the **Laboratory & Pathology Tab** or the **Laboratory Portlet** and provide step-by-step instructions showcasing the new features.

Please Note: This guide assumes a baseline understanding of KHIE's web-based portal, the
 ePartnerViewer. For basic step-by-step guidance, Users can review the <u>ePartnerViewer User</u>
 Guide, located in the ePartnerViewer *Resources* section under *The KHIE Coach*.

For additional information, please review the ePartnerViewer resources on the KHIE website: <a href="https://khie.ky.gov/epartner-viewer/Pages/default.aspx">https://khie.ky.gov/epartner-viewer/Pages/default.aspx</a>

## 2 Cumulative Laboratory Documents Enhancement

New functionality in the ePartnerViewer enables an easier and more efficient review of Cumulative Laboratory results within the **Laboratory & Pathology Tab** or the **Laboratory Portlet**. Laboratory result documents can now be alphabetically sorted within the *Available Documents* section.





**Please Note**: The original functionality did not include alphabetical sorting of documents in the *Available Documents* section.

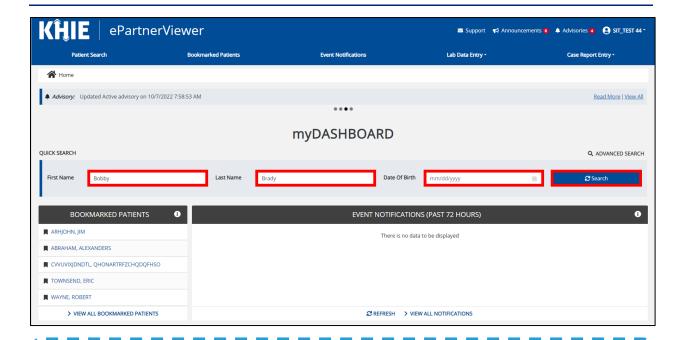
### **Cumulative Laboratory Documents Overview**

This feature allows ePartnerViewer Users to view cumulative laboratory values in a table and graph. The Cumulative Laboratory feature can be accessed from the **Laboratory Portlet** or the **Laboratory & Pathology Tab**.

- To review a patient's laboratory results, search for a patient by entering the patient's First Name and Last Name in the appropriate fields of the Quick Search section on the myDASHBOARD screen.
- 2. If available, enter the patient's **Date of Birth**.
- 3. Click **Search** to search for the patient.

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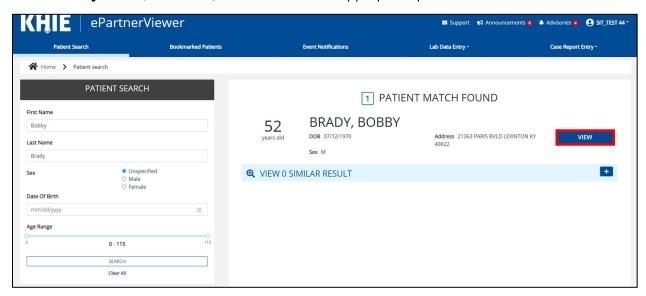


**Please Note**: A search using only the patient's first and last names may return multiple patient results. Entering additional search criteria such as the date of birth may narrow the matching patient search result(s).

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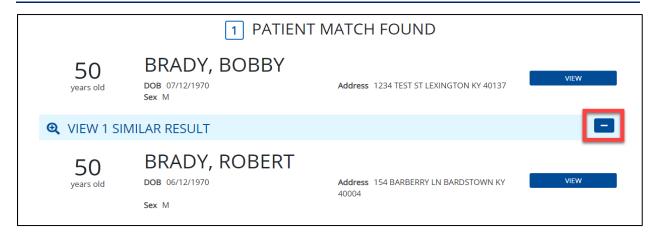
4. The **Patient Search** screen displays the patient match results. To navigate to the **Patient Summary** screen, click **View**, located next to the appropriate patient's name.



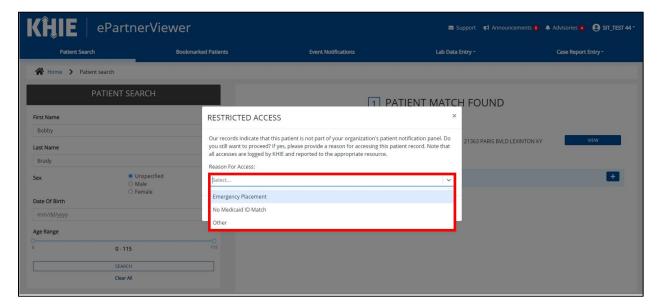
**Please Note**: Depending on the search information entered by the User, patient searches may generate multiple search results. Users can click the **Plus/Minus Sign** to the right of *View Similar Result* to review or hide any similar patient search results and confirm the correct patient has been identified.





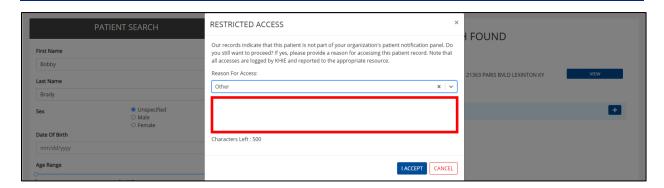


5. If the patient is not part of your organization's patient panel, the *Restricted Access* pop-up displays. From the dropdown menu, select the appropriate **Reason for Access**.

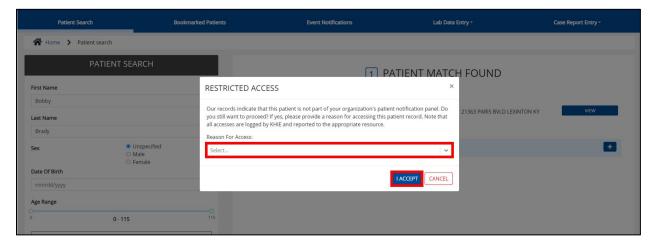


• If *Other* is selected from the *Reason for Access* dropdown menu, the subsequent textbox field displays. To proceed, enter the **reason for access details** in the textbox field.



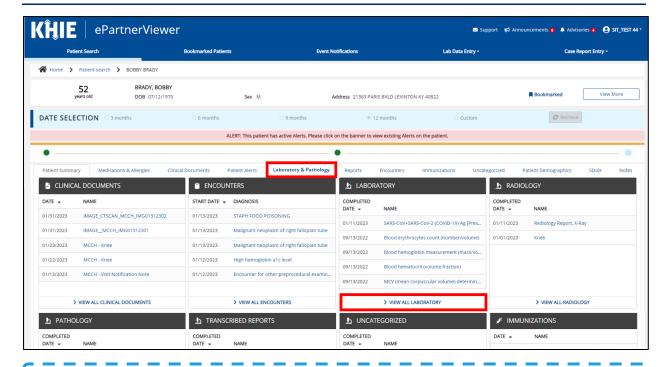


6. Once the appropriate reason for access has been selected, click I Accept.



7. The **Patient Summary** screen displays. Click the **Laboratory & Pathology Tab** or click the **View All Laboratory** button on the **Laboratory Portlet** to review the patient's laboratory results.



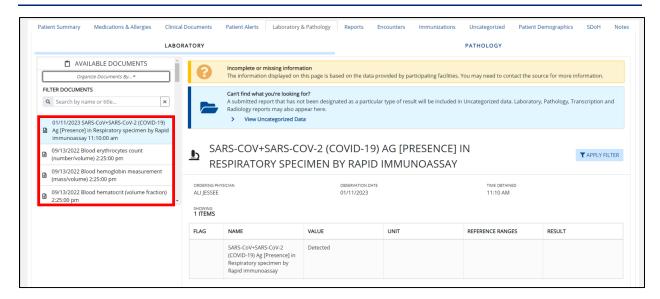


Please Note: The Cumulative Laboratory feature is only available for Laboratory results.

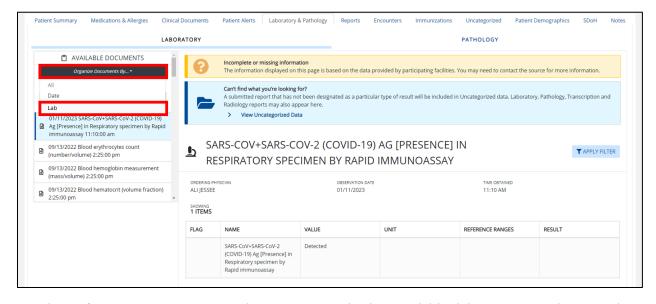
### **Sort and Filter Laboratory Documents**

8. The **Laboratory** screen displays. By default, the *Available Documents* section sorts the list of documents by date with the most recent date displaying first. There are multiple methods for sorting and filtering laboratory results.



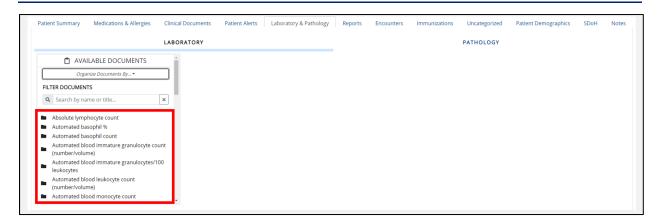


- 9. From the Available Documents section on the left side, click Organize Documents By.
- 10. Select *Lab* from the dropdown menu.



11. The **Laboratory Documents List** appears with the available laboratory results sorted in alphabetical order.



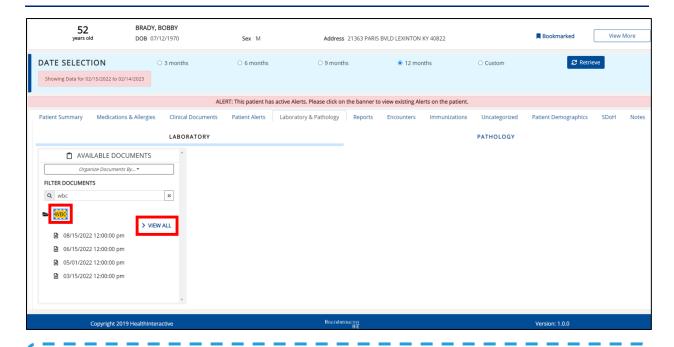


12. To refine the list of available laboratory results, enter a **Document Name** in *Filter Documents*.

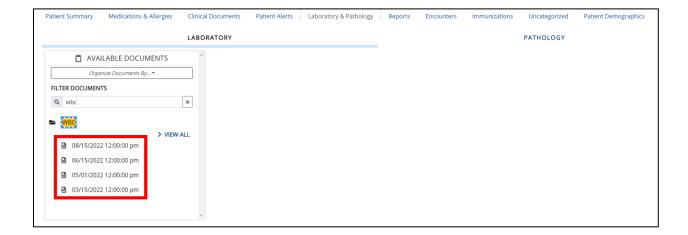


13. Click a specific laboratory document folder, then click View All.





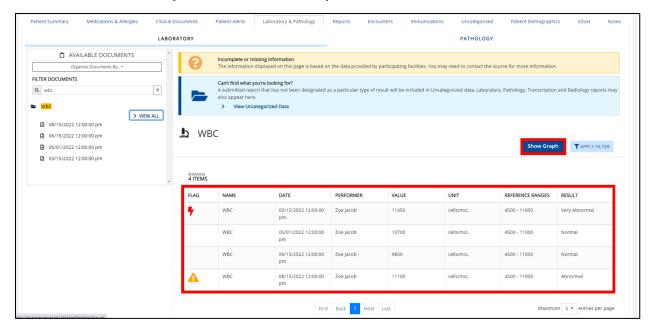
**Please Note:** Upon selecting a **specific laboratory document folder** from the *Available Documents* section, the laboratory documents are sorted by date with the most recent date displaying first.



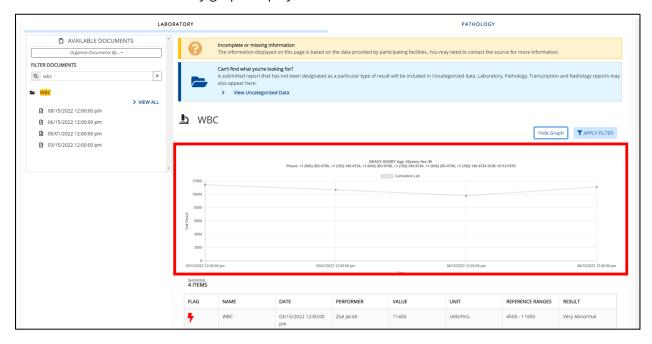


### **Review Cumulative Laboratory Results**

14. The Cumulative Laboratory table displays the laboratory results. To view a graph of the Cumulative Laboratory results, click **Show Graph**.



15. The Cumulative Laboratory graph displays.



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### 3 Technical Support

### **Toll-Free Telephone Support**

For questions and assistance regarding the ePartnerViewer, please call 1 (877) 651-2505.

### **Email Support**

To submit questions or request support regarding the ePartnerViewer, please email <a href="mailto:KHIESupport@ky.gov">KHIESupport@ky.gov</a>.

**Please Note**: To seek assistance or log issues, you can use the **Support Tab** located in the blue navigation bar at the top of the screen in the ePartnerViewer.

